

State of New Hampshire

Grafton S.S.

Town of Enfield

2018 TOWN MEETING

Moderator Dr. David Beaufait commenced the annual meeting at 9:05 a.m. with the Pledge of Allegiance.

Moderator Beaufait asked for all cell phone ringers be turned off, and continued with the introduction of those sitting up front consisting of Officials and staff present as follows:

Selectmen John Kluge and Meredith Smith, Moderator Dr. David Beaufait, Town of Enfield Attorney, Jim Raymond, Town Manager Ryan Aylesworth, Assistant Town Manager Alisa Bonnette, Town Clerk and Tax Collector Carolee Eisener, Assistant Moderators Lindsay Smith, John Carr and Scott Gerlach, Budget Committee members Sam Eaton-Chair, Shirley Green, Eric Crate, Nancy Smith, Mark Eisener, Michael Diehn and Holly West.

Selectman Meredith Smith gave the Selectmen's thank you to all those who retired from volunteer service in 2017, and to Mike Sousa and Carolee Eisener, retiring employees.

Moderator Dr. Beaufait reviewed the protocols, policies and procedures for the meeting.

He called for a voice vote to adopt the protocols, policies and procedures.

J. Patten made a motion to accept the rules, and D. Kiley seconded, followed by a unanimous voice vote in favor of adoption.

Moderator Dr. Beaufait identified those in attendance who are not residents. J. Patten made the motion to allow non-residents to speak, D. Kiley seconded the motion. A unanimous voice vote in favor followed.

D. Kiley made the motion to table an article while paper ballot results are tabulated, D. Langley seconded, followed by a unanimous voice vote in favor of adoption.

Moderator Dr. David Beaufait announced the results of Articles 1 to 4 which were voted on by official ballot on Tuesday, March 13th.

Article 1. To choose by ballot all necessary Town Officers for the ensuing year.

For Three Years: One Selectman:
B. Fred Cummings 156
Katherine Plumley Stewart 255

One Trustee of Trust Funds:
April Guinness 381

One Cemetery Trustee:
Gordon Clough by a write-in vote of 68 votes

One Fire Ward:
Timothy Taylor 348

One Library Trustee:
Shirley A. Green 385

Two Zoning Board of Adjustment Members:
Timothy Lenihan 278
Cecilia Aufiero 198
Mike Diehn 233

Three Budget Committee Members:
Mike Diehn 292
Erik Russell 270
Jean Patten by a write-in vote of 104 votes

One Supervisor of the Checklist:
Susan Blain 377

Article 2: Are you in favor of the adoption of Amendment No. 1 for the Town of Enfield Zoning Ordinance as follows?

Revise the definition of Accessory Dwelling Unit to meet the updated Statutes.

Accessory Dwelling Unit: A single apartment of no more than 800 square feet, containing no more than one bedroom and one bathroom, must be connected to ~~the main~~ **a single family** dwelling by enclosed

weather-tight space with continuous roof and continuous foundation. The apartment and main dwelling are exempt from district acreage density requirements and must remain *under one ownership*.

Revisions to State Statutes RSA 674.71 & 72 revise language pertinent to accessory dwelling units by excluding certain types of structures from the requirement to allow accessory dwelling units in districts that allow single family homes.

Add the following definition to the Zoning Ordinance:

Single-family dwelling: A principal, detached residential living unit which stands apart from other buildings, except accessory buildings, is not a condominium as defined in RSA 356-B:3, V, is not manufactured housing as defined in RSA 674:31, and provides independent living facilities for one or more persons, including provisions for sleeping, eating, cooking, and sanitation.

Approved by a 6-0 vote by the Planning Board.

Yes 344, No 61. Article 2 passed as printed.

Article 3: Are you in favor of the adoption of Amendment No. 2 for the Town of Enfield Zoning Ordinance as follows?

Delete the inclusion of "voluntary mergers" from the requirements for abutter notification. State Statute 674:39a does not require abutter notification for voluntary mergers.

Approved by a 6-0 vote by the Planning Board.

Yes 329, No 75. Article 3 passed as printed.

Article 4: Are you in favor of the adoption of Amendment No. 3 for the Town of Enfield Zoning Ordinance as follows?

Add Section 402 O. to the Conservation District (C)

- O. In the Eastman Subdivision as shown on Tax Map 51, existing lots 1-127, no structure shall be placed, located, or constructed within fifty feet from the seasonal high water line of any river, stream, wetland, lake or public pond, and no dock may be located nearer than 25 feet from a side lot line. Dry hydrants, culverts and bridges may be permitted by Planning Board and with State wetland permits as required

The Conservation District requires 300 ft. separation from water bodies and wetlands. The Eastman District pre-dates zoning and is in the Enfield Conservation District. The revised language allows new construction in Eastman to be subject to the same setbacks as other Residential Districts in Enfield.

Approved by a 6-0 vote by the Planning Board.

Yes 342, No 63. Article 4 passed as printed

Article 5: (Lease without Escape Clause) To see if the Town will vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of **\$215,000** payable over a term of seven (7) years for the purpose of leasing one police cruiser (\$35,000) and one dump truck (\$180,000). The first payment will be due in 2019. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the lease.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

M. Smith made the motion to accept Article 5 for discussion, J. Kluge seconded the motion. Town Manager Ryan Aylesworth spoke to the Article and presented a PowerPoint overview of the Capital Improvement Program, which pertains to this and other articles, and is a permanent part of this record.

There was no discussion and the Moderator opened paper balloting voting at 9:05 a.m.

B. Powell made the motion to table Article 5 until after the paper ballot count was made, D. Langley seconded the motion. Unanimous agreement from the audience.

J. O’Keeffe made the motion to move Article 5 off the table, R. Hill seconded the motion. Ayes unanimous. The Moderator declared the results of Article 5 as yes 119, No 9.

Article 5 passed as printed.

Article 6: To see if the Town will vote to raise and appropriate the sum of **\$117,500** for Crystal Lake Road improvements (\$58,000), Fire Station and Shedd Street Garage Furnace and Insulation Upgrades (\$20,000), Huse Park Basketball Court Improvements (\$15,000), Whitney Hall Parking Lot Resurfacing (\$15,000), Transfer Station Office Trailer Replacement (\$6,500) and Community Building Security/Locks Upgrades (\$3,000), to authorize the issuance of not more than \$117,500 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2018. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the loan.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 6-1.

J. Kluge made the motion to accept Article 6 for discussion, M. Smith seconded the motion.

Holly West stated that she thought that the Town should be taking a more strategic approach to maintaining equipment and buildings and made the motion to amend Article 6 to delete the “Fire Station and Shedd Street Garage Furnace and Insulation Upgrades (\$20,000), changing the Article total to \$97, 500.”, J. Plumley seconded the motion.

H. West questioned the viability of investing more money in buildings that are in such poor condition. S. Eaton stated that he did not like the Board of Selectmen bundling so many things together in one Article and asked that they not do it in the future. L. Hackeman said that he was in favor of the amendment; that we don’t need to put more money in Shedd Street. J. Patten stated that she doesn’t like having so many things bundled together, and asked what the Shedd Street building houses? R. Aylesworth answered: the rescue boat, fire department ATV’s, the forestry vehicle and other pieces of fire department equipment. S. Stancek said that he thought we all realized that this is a band aid approach but that it was needed now. K. Stewart asked if anyone has looked at leasing space, and do all of the things stored there need to be in a heated space? It seems like a waste of oil/gas. C. Depuy stated that from an energy point of view it is difficult to economically heat storage areas. Anything that can be stored outside should be. J. Kluge said that some of these things have water in them and have to be in heated garages. R. Cusick said that as a former CIP member he has looked at all our equipment and buildings and that we have nothing that can’t be winterized and stored in unheated space. We have to look at what we need now. W. Allard said that the equipment in the fire station costs a lot of money and the cost of winterizing it may end up being the cost of the insulation and furnace. If a homeowner

looks at the cost of a new furnace as opposed to buying a new house they're going to pick the furnace; in favor of spending the money on this. M. Smith stated that she'd like to remind everyone that the cost of the furnace is the tip of the iceberg, that additional monies will be required in the future. T. Lenihan called the question to a unanimous agreement. L. Hackeman said that we do store a lot of things in the Shedd Street building but does not support putting more money in it. K. Withrow stated that the Union Street and Shedd Street needs are bundled together here and that the Union Street station does need a new furnace. She would like Holly to change her amendment to restrict it just to cutting the Shedd Street building. We were supposed to have gotten rid of the Shedd Street building years ago but don't have room for equipment at the Union Street station or the Enfield Center station. We need to keep the vehicles warm so they are ready to move if an emergency arises.

The Moderator called for a voice vote on the amendment, which was unclear so he called for a hand vote: Yes 73, No 47. The Moderator declared paper ballot voting open on the amended Article 6 at 10:10 a.m.

T. Lenihan made the motion to table Article 6 until after the paper ballot vote is calculated, S. Hagerman seconded the motion. Unanimous agreement.

J. O'Keefe made the motion to move Article 6 from the table, D. Kiley seconded. Unanimous agreement.

Yes 107, No 23. Article 6 passed as amended.

Article 7: To see if the Town will vote to establish an Employee and Retiree Benefits Trust Fund under the provisions of 31:19-a for the funding of employee and retiree benefits and further to raise and appropriate the sum of \$25,000 to be placed in this fund, and to appoint the Town Manager as agent to expend from the Employee and Retiree Benefits Trust Fund. If Article 8 (typo: Article 7) is approved by the voters the Operating Budget (Article 8) shall be decreased by \$15,000 to offset the impact of this appropriation. This decrease shall be reflected in Personnel Administration (Account Code 4155).

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 6-1.

M. Smith made the motion to accept Article 7 for discussion, J. Kluge seconded the motion. Town Manager Aylesworth spoke to the article and explained that when we have an employee leave we pay them any accrued vacation and sick time. We don't have a separate source of funds to fund this, it has to come out of that department's budget, which puts a burden on the operating budget. This would provide a separate source of funds to take care of that. We do have a separate \$500 annual allotment for employee's health care expense reimbursement for things like emergency room co-pays, office visit co-pays and prescription expenses.

T. Lenihan said as a long-time State employee he knows that the State deals with this all the time and it can be very expensive. The Town has added some full-time employees in recent years, adding expenses.

The Moderator called for a voice vote on Article 7, which was unanimous but S. Eaton pointed out that in the Town Report it said that a paper ballot 2/3 vote was required so the

Moderator declared the polls open for a paper ballot. (This was later found to be an error in the Town Report's narrative section; the Warrant had been printed correctly).

D. Kiley made the motion to table the Article until the paper ballot vote had been calculated, J. O'Keefe seconded the motions. Ayes unanimous.

J. O'Keefe made the motion to remove the Article from the table, D. Kiley seconded the motion.

Yes 119, No 12. Article 7 passed as printed.

Article 8: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of \$ 6,429,592 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

J. Kluge made the motion to accept the article for discussion, M. Smith seconded the motion.

J. Kluge immediately made the motion to amend the article to \$6,414,592, M. Smith seconded.

J. O'Keefe made the motion to move Article 5 off the table, R. Hill seconded the motion. Ayes unanimous. The Moderator declared the results of Article 5.

D. Kiley made the motion to table Article 8 until the results of the paper ballot vote on Article 7 had been calculated.

J. O'Keefe made the motion to move Article 8 off the table, D. Kiley seconded the motion. Unanimous agreement.

J. Kluge made the motion to accept Article 8 as printed, M. Smith seconded the motion, J. Kluge made the motion to amend the article to \$6,414,592, D. Fogg seconded the motion. Sam Eaton as Chairman of the Budget Committee narrated a PowerPoint presentation, which is a permanent part of this record. and thanked Ryan Aylesworth for all his assistance since coming in to his new position as Town Manager.

K. Stewart asked if this budget includes current staffing, which S. Eaton said that it did.

J. Patten asked where this change is coming from and S. Eaton explained that it is coming from Article 7.

The Moderator called for a voice vote on the amendment; unanimous agreement. He then called for a voice vote on Article 8 as amended; unanimous agreement.

Article 8 passed as amended.

Article 9: To see if the Town will vote to authorize the Board of Selectmen to purchase the real property known as Mascoma Lakeside Park from the State of New Hampshire, identified in the Town's tax records as Tax Map 32, Lots 44 & 46, with the purchase price to be funded entirely from private gifts, legacies, grants, or other devises.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-1.

The Budget Committee recommends this article by a vote of 6-1.

Moderator Beaufait recused himself and assistant moderator Lindsay Smith moderated this article.

M. Smith made the motion to accept the article for discussion, J. Kluge seconded the motion.

Town Manager Aylesworth narrated a power-point presentation, which is a permanent part of this record.

T. Jennings asked State Representative Roger Dontonville to ask the legislative committee to agree to sell the property for \$1.00. D. Beaufait stated that as a member of the Mascoma Lake Association and the Sailing Club he thought that this was a great opportunity for the Town and the region to have access to Mascoma Lake and feels that privately funded is the only way to go. S. Young stated that she supported this purchase and asked who will have oversight of the area and of the maintenance? R. Aylesworth explained that the Recreation Commission would have charge of scheduling the recreation programs; the Department of Public Works the maintenance and the Board of Selectmen final oversight. Maintenance costs are projected at \$3500 to \$4000 annually that includes mowing, portable toilets, mulching, and other basic maintenance functions. That amount could change if structures and electricity are added. The Sailing Club and the Enfield Village Association have offered to contribute to the operating costs. Kim Quirk, President of EVA, stated that this group is dedicated to this project and don't want the Town to miss out on this opportunity. R. Dontonville said that he accepted Mr. Jennings's challenge to keep the purchase price to a dollar. He stated that New Hampshire is one of the three oldest population states in the country and that this is an opportunity to attract young people to invest in Enfield.

S. Hagerman said that she grew up in Michigan and had to pay for the use of hiking trails, beach and boat access and this is an opportunity to have all those for free.

K. Gotthardt stated that this may be the last chance for Enfield to acquire land on the lake. It provides open shoreline, parking, picnicking and access to the rail trail. He asked that the Land Acquisition Capital Reserve Fund be utilized in 2019 if private fund raising fails. The last money to be added to that fund was fifteen years ago and funds have never been expended from it. S. Beaufait stated that as a twenty year resident she lives here for the recreational assets available and Enfield needs to take advantage of this opportunity.

D. Langley stated that we are blessed to have two beautiful lakes in this community. Many years ago the Town had the opportunity to buy lake front property from LaSalette but passed it by. We will not regret this acquisition. J. Eckert stated that she takes a lot of pictures of the lake and uses the park for photography and kayaking and she believes that young people will love this important asset. D. Beaufait stated that the major advantage of this is the private funding and that we shouldn't have to bring this to the people. He called the question, W. Allard seconded. T. Lenihan stated that this is the only thing he's seen that isn't asking for money. M.A. Haagan stated that she's on the fund raising committee and while not asking for money do need your generous support.

The Moderator stated that she had received a paper ballot request and opened the voting. D. Langley made the motion to table Article 9 until the paper ballot vote had been calculated, D. Kiley seconded the motion. Unanimous agreement.

T. Lenihan made the motion to remove Article 9 from the table, J. O’Keeffe seconded the motion, Unanimous agreement.

Yes 130, No 6. Article 9 passed as printed.

Article 10: To see if the Town will vote to raise and appropriate the sum of **\$76,000** for the purpose of funding a strategic planning and governance project and the purchase and implementation of municipal finance and permitting software. If Article 10 is approved by the voters the appropriation to the Capital Improvement Program Capital Reserve Fund (Article 11) shall be decreased by \$76,000 to offset the impact of this appropriation.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 7-0.

J. Kluge made the motion to accept the article for discussion, M. Smith seconded the motion.

J. Kluge stated that the Board of Selectmen feel very strongly that we need this article to move forward into the future.

The Moderator called for a voice vote which was unanimously in favor.

Article 10 passed as printed.

Article 11: To see if the Town will vote to raise and appropriate the sum of **\$395,968** to be placed in the Capital Improvement Program Capital Reserve Fund.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

M. Smith made the motion to accept the article for discussion, J. Kluge seconded the motion.

M. Smith made the motion to amend the article to read “raise and appropriate the sum of \$319, 968”, J. Kluge seconded the motion. R. Aylesworth explained that with the passage of Article 10 that amount of \$76,000 could be reduced from this article. The Moderator called for a voice vote on the amendment: unanimously in favor.

The Moderator called for a voice vote on Article 11 as amended: unanimously in favor.

Article 11 passed as amended.

Article 12 : To see if the Town will vote to raise and appropriate the sum of **\$30,000** for wastewater asset management and planning, and to authorize the issuance of not more than \$30,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; said borrowing to be from the NHDES Clean Water State Revolving Fund of which 100% of the principal is to be forgiven. There will be an interest payment due in 2018. The Municipal Sewer System Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the interest payments for the life of the loan.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

J. Kluge made the motion to accept the article for discussion, M. Smith seconded the motion.

R. Aylesworth explained that the Town has had issues with the finances in the municipal sewer department for some years. We have done an examination of rates and assets and looked into building our own sewer treatment facility but now would like experts to do a feasibility analysis.

J. Kluge stated that we are paying Lebanon a lot of money for sewer treatment. With 100% of the principal to be forgiven this is a great opportunity for the Town.

S. Stancek asked when the forgiveness of principal takes place, at the time of the loan or at the end of the year? R. Aylesworth answered when the project is completed.

The Moderator opened the voting for a paper ballot vote.

D. Kiley made the motion to table Article 12 until the results of the paper ballot vote are calculated, S. Kiley seconded the motion. Unanimous agreement.

J. O’Keeffe made the motion to move the article from the table, G. Clough seconded the motion. Unanimous agreement.

Yes 118, No 3. Article 12 passed as printed.

Article 13: To see if the Town will vote to raise the sum of **\$1** for the purpose of reducing the general fund deficit pursuant to RSA 41:9, V. (Majority vote required.)

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

M. Smith made the motion to accept the article for discussion, J. Kluge seconded the motion.

R. Aylesworth explained that at the end of 2016 the Town had a deficit of about \$122,000, in which case the Department of Revenue Administration wanted a warrant article funding

the deficit. The \$1.00 amount could be amended to the actual deficit amount. The Town audit was just completed and we no longer have a deficit; there is a positive balance of approximately \$225,000 at the end of 2017. The Town should have an Undesignated Fund Balance of between 8-17% of the operating budget. Currently we have about 4% so are half-way there.

M. Diehn asked if the monies from Article 12 are on the revenue or expense side, and R. Aylesworth answered on the expense side.

The Moderator called for a voice vote, which was a unanimous nay.

Article 13 failed to pass.

Article 14: To see if the Town shall vote to raise and appropriate the sum of **\$2,400** for deposit into the Cemetery Maintenance Expendable Trust Fund with said funds to come from the unassigned fund balance. This money represents 2017 revenue from the sale of cemetery lots.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

J. Kluge made the motion to accept the article for discussion, M. Smith seconded the motion.

Gordon Clough, Cemetery Trustee, stated that a scattering garden for ashes is being built at Countryside Cemetery and money is needed.

The Moderator called for a voice vote on the article, unanimous in favor.

Article 14 passed as printed.

Article 15: To see if the Town will vote to authorize the Board of Selectmen to enter into a 20-year electric power purchase agreement with Barrington Power LLC, of Barrington, NH who will install, own and maintain a solar energy system on the Department of Public Works shed, and to grant a lease and easement for access to the location of the system. The Town will purchase the local solar energy at \$0.12/kWh the first year, with a 2% increase each year, and includes an option to purchase the system. The Board of Selectmen would be authorized to negotiate terms and enter into said agreement through December 31, 2018, at which time the authorization would expire and necessitate additional Town Meeting approval.

M. Smith made the motion to accept the article for discussion, J. Kluge seconded the motion.

M. Smith made the motion to table the article, J. Kluge seconded the motion.

Charles Depuy, Energy Committee chairman, explained that due to electric rate changes this is not a good time to implement this and the Committee recommends tabling it.

The Moderator called for a voice vote on tabling Article 15 and received a unanimous vote in favor.

Article 15 was tabled.

D. Kiley made the motion to restrict discussion of the articles dealt with to this point, J. Patten seconded the motion. Unanimous approval.

Article 16: To see if the Town will vote to authorize the Board of Selectmen to accept gifts of real property.

J. Kluge made the motion to accept the article for discussion, M. Smith seconded the motion.

R. Aylesworth explained that this is just a clarification that the Board of Selectmen may accept gifts of real property with no expense to the Town.

S. Hagerman asked if we could not have to vote on this every year, and J. Raymond, Town Attorney answered that this will remain in effect until rescinded.

S. Stancek said that if someone donates cash it is considered a charitable contribution but does this hold true for donations of property? This article doesn't say that we can sell the property?

R. Aylesworth stated that we would need to be careful about placing restrictions on gifts. A public hearing would be required to accept the property.

J. Raymond stated that gifts of land are deductible.

R. Barr stated that he had been a fund raiser for 28 years and knew that sometimes you don't want the property being donated, example being a gas station with potential Haz-Mat concerns. Does the Town have any policy in place if such a situation should arise?

K. Gotthardt stated that when the Town acquires property through the Tax Deeding process the Board of Selectmen can sell the property. Is there an RSA restricting what the Selectmen can do with donated property?

J. Raymond answered that a hearing would have to be held to accept a gift of real property and that a Town Meeting vote would be needed in order to sell it.

J. Patten called the question, to unanimous agreement.

The Moderator called for a voice vote on the article, unanimous in favor.

Article 16 passed as printed.

Article 17: Shall we allow the operation of keno games within the Town of Enfield?

Ballot Vote Required

Moderator Beaufait recused himself and Assistant Moderator L. Smith moderated this article.

M. Smith made the motion to accept the article for discussion, J. Kluge seconded the motion.

Debra Ford, SAU business administrator, said that the SAU would receive \$1100 for each kindergarten student.

Marjon Licks stated that as the owner of the 56 Main Bar & Grill she would receive 8% back from the keno games played there so it would be a big asset to both the schools and businesses.

T. Jennings asked if this question could have been put on the official ballot, to which R. Aylesworth replied that the Board of Selectmen felt that it was a decision that should be made at Town Meeting. T. Jennings said that we could talk about this for the next two hours and should just move to the paper ballot vote.

D. Beaufait stated that he realizes that keno would benefit the businesses and schools but objects strongly to linking addictive behavior to schools.

G. Clough stated that he's in favor of anything that helps out the schools.

D. Kiley stated that \$1100 is the bottom we would receive for each student and that we need more help to fund our schools.

D. Ford stated that the cost is about \$19,000 per student.

S. Beaufait asked if this opened up the town to other types of gambling, to which R. Aylesworth said that he didn't believe so.

J. Raymond stated that the statute pertains only to keno.

S. Beaufait stated that she objected to society looking for quick fixes like legalized marijuana and now keno to raise money. We need to be more informed about this and vote it down.

Wendy Piper, former State representative and current Grafton County Commissioner, stated that she commends the Board of Selectmen for including this on the warrant to allow discussion on the subject. When she was in the legislature she voted against casinos, and when she moved here there was no full-time kindergarten. Businesses do grow the town and this helps businesses. Education is important to attract young people and this helps education.

Roger Dontonville, current State representative, stated that he voted to allow the towns to vote on this subject locally. The schools will receive money from keno whether we vote to allow it in Enfield or not. New Hampshire does a poor job of funding education.

J. Kluge called the question, D. Kiley seconded.

K. Gotthardt asked if there are restrictions on what businesses can have keno? The Moderator stated that it is restricted to those businesses that hold liquor licenses.

M. Licks stated that the businesses have to comply with regulations from the State Liquor Commission, with inspections, and keep their businesses attractive to customers.

S. Hagerman stated that she is a school psychologist and is against any more opportunities that may negatively affect children.

D. Beaufait stated that without keno we will still get monies from it from the State for our schools so we don't need it in our town.

B. Cusick stated that he suffered with his fellow members while on the School Board trying to balance a good education against costs. It is important that people make their own choice about keno. You can buy lottery tickets where alcohol is sold so doesn't see much difference.

The Moderator called for a paper ballot vote.

D. Kiley made the motion to table Article 17 until the paper ballot vote was calculated, J. Patten seconded the motion. Unanimous approval.

D. Kiley made the motion to move Article 17 off the table, W. Allard seconded. Unanimous approval.

Yes 51, No 49. Article 17 passed as printed.

Article 18: Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United State and was honorably discharged or an officer honorably separated from services and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$200, the same amount as the optional veterans' tax credit voted by the Town of Enfield under RSA 72:28.

J. Kluge made the motion to accept the article for discussion, M. Smith seconded the motion.

B. Powell asked what is the distinction between spouse and surviving spouse? J. Raymond replied that it was a Veteran's Administration phrase.

J. Eckert further explained that a spouse may be the only one on the property deed but if his/her spouse is a veteran and lives there they would qualify for the exemption. A surviving spouse is when the veteran has died.

T. Jennings requested a paper ballot vote, with five voter signatures, in that he thinks that this is a very personal choice and should be private. J. O'Keeffe seconded the request.

W. Allard said that he thought that this should include the spouses of police and firemen killed in the line of duty.

J. Raymond stated that the purpose of the warrant article cannot be changed.

G. Clough stated that he is a veteran and made the motion to amend the article to change the amount to \$500.00, J. O'Keeffe seconded the motion.

J. Raymond and R. Aylesworth explained that you cannot change the dollar amount and doing so would void the Article.

G. Clough and J. O’Keeffe withdrew their motion to amend and second.

The Moderator declared voting open for paper ballot.

D, Kiley made the motion to table Article 18 until the results of the paper ballot vote had been calculated, D. Langley seconded the motion.

J. O’Keeffe made the motion to move Article 18 off the table, D. Kiley seconded the motion.

Yes 72, No 18. Article 18 passed as printed.

Article 19: To see if the Town shall vote that upon the sale of cemetery lots funds received from such sale shall be deposited in the Cemetery Maintenance Expendable Trust Fund, in accordance with RSA 289:2-a.

M. Smith made the motion to accept the article for discussion, J. Kluge seconded the motion.

There was no discussion.

The Moderator called for a voice vote, which was unanimously in favor.

Article 19 passed as printed.

Article 20: To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

J. Kluge made the motion to accept the article for discussion, M. Smith seconded the motion.

S. Stancek asked for an update on the financial advisor that took/absconded with the Town funds.

R. Aylesworth explained that the case was still in litigation and that the assets were frozen.

J. Carr stated that the investment is generating revenue.

K. Withrow thanked Town Manager Aylesworth for all his work and very good presentations and welcomed him to the Town. She thanked Carolee Eisener for all her work and dedication, which drew a standing ovation. Carolee has been with the Town since 1984, Tax Collector since 1991, Town Clerk since 2006, and deputy town clerk prior to that.

C. Cusick referred to page 245 of the Town Report and clarified that the food pantry does now have meats, bread, eggs, fresh vegetables and fruit, and shelf stable milk every week.

S. Kiley made the motion to adjourn the meeting, D. Kiley seconded the motion. Unanimous agreement.

The meeting adjourned at 1:25 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Carolee T. Eisener". The signature is written in dark ink and is positioned above the typed name and title.

Carolee T. Eisener
Town Clerk/Tax Collector



**2018 Annual Town Meeting
March 17, 2018 Deliberative Session**

Photo by Deborah Mashibini-Prior



March 13, 2018 Voting By Official Ballot – Total Ballots Cast: 425

Article 1. To choose by ballot all necessary Town Officers for the ensuing year.

For Three Years:

One Selectman – Katherine Plumley Stewart (255)

One Trustee of Trust Funds – April Guinness (381)

One Cemetery Trustee – Gordon Clough (Write-in 68)

One Fire Ward – Timothy N. Taylor (348)

One Library Trustee – Shirley A. Green (385)

Two Zoning Board of Adjustment Members –

Timothy Lenihan (278), Mike Diehn (233)

Three Budget Committee Members – Mike Diehn (292),

Erik Russell (270), Jean Patten (Write-in 104)

For Six Years:

One Supervisor of the Checklist – Susan E. Blain (377)

Article 2: Are you in favor of the adoption of Amendment No. 1 for the Town of Enfield Zoning Ordinance as follows? *Revise the definition of Accessory Dwelling Unit to meet the updated Statutes.*

344 YES -- 62 NO

Article 3: Are you in favor of the adoption of Amendment No. 2 for the Town of Enfield Zoning Ordinance as follows? *Delete the inclusion of “voluntary mergers” from the requirements for abutter notification.*

329 YES -- 75 NO

Article 4: Are you in favor of the adoption of Amendment No. 3 for the Town of Enfield Zoning Ordinance as follows? *Add Section 402 O. to the Conservation District (C)*

342 YES -- 63 NO

Article 5: (Lease without Escape Clause) To see if the Town will vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of **\$215,000** payable over a term of seven (7) years for the purpose of leasing one police cruiser (\$35,000) and one dump truck (\$180,000). The first payment will be due in 2019. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the lease.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

Article 5 passed: 119 Yes, 9 No

Article 6: To see if the Town will vote to raise and appropriate the sum of **\$117,500** for Crystal Lake Road improvements (\$58,000), Fire Station and Shedd Street Garage Furnace and Insulation Upgrades (\$20,000), Huse Park Basketball Court Improvements (\$15,000), Whitney Hall Parking Lot Resurfacing (\$15,000), Transfer Station Office Trailer Replacement (\$6,500) and Community Building Security/Locks Upgrades (\$3,000), to authorize the issuance of not more than \$117,500 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2018. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the loan.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 6-1.

Article 6 (As Amended): To see if the Town will vote to raise and appropriate the sum of ~~\$117,500~~ \$97,500 for Crystal Lake Road improvements (\$58,000), ~~Fire Station and Shedd Street Garage Furnace and Insulation Upgrades (\$20,000),~~ Huse Park Basketball Court Improvements (\$15,000), Whitney Hall Parking Lot Resurfacing (\$15,000), Transfer Station Office Trailer Replacement (\$6,500) and Community Building Security/Locks Upgrades (\$3,000), to authorize the issuance of not more than ~~\$117,500~~ \$97,500 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2018. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the loan.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 6-1.

Article 6 passed as amended: 107 Yes, 23 No, 1 blank

Article 7: To see if the Town will vote to establish an Employee and Retiree Benefits Trust Fund under the provisions of 31:19-a for the funding of employee and retiree benefits and further to raise and appropriate the sum of **\$25,000** to be placed in this fund, and to appoint the Town Manager as agent to expend from the Employee and Retiree Benefits Trust Fund. If Article 8 is approved by the voters the Operating Budget (Article 8) shall be decreased by \$15,000 to offset the impact of this appropriation. This decrease shall be reflected in Personnel Administration (Account Code 4155).

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 6-1.

Please note typographical error: Article should have read “ If Article 7 is approved by the voters the Operating Budget (Article 8) shall be decreased by \$15,000...”

Article 7 passed by 2/3 paper ballot vote: 119 Yes, 12 No

Article 8: To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of **\$6,429,592** for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately.
(Majority vote required)

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

Article 8 (As Amended): To see if the Town will vote to raise and appropriate the Budget Committee recommended sum of ~~\$6,429,592~~ \$6,414,592 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Article 8 passed as amended by voice vote.

Article 9: To see if the Town will vote to authorize the Board of Selectmen to purchase the real property known as Mascoma Lakeside Park from the State of New Hampshire, identified in the Town's tax records as Tax Map 32, Lots 44 & 46, with the purchase price to be funded entirely from private gifts, legacies, grants, or other devises.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-1.

The Budget Committee recommends this article by a vote of 6-1.

Paper ballot requested. Article 9 passed: 130 Yes, 6 No

Article 10: To see if the Town will vote to raise and appropriate the sum of **\$76,000** for the purpose of funding a strategic planning and governance project and the purchase and implementation of municipal finance and permitting software. If Article 10 is approved by the voters the appropriation to the Capital Improvement Program Capital Reserve Fund (Article 11) shall be decreased by \$76,000 to offset the impact of this appropriation.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 2-0.

The Budget Committee recommends this article by a vote of 7-0.

Article 10 passed by voice vote

Article 11: To see if the Town will vote to raise and appropriate the sum of **\$395,968** to be placed in the Capital Improvement Program Capital Reserve Fund.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

Article 11 (As Amended): To see if the Town will vote to raise and appropriate the sum of ~~\$395,968~~ \$319,968 to be placed in the Capital Improvement Program Capital Reserve Fund.

Special Warrant Article

Article 11 passed as amended by voice vote

Article 12 : To see if the Town will vote to raise and appropriate the sum of **\$30,000** for wastewater asset management and planning, and to authorize the issuance of not more than \$30,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; said borrowing to be from the NHDES Clean Water State Revolving Fund of which 100% of the principal is to be forgiven. There will be an interest payment due in 2018. The Municipal Sewer System Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the interest payments for the life of the loan.

Special Warrant Article

2/3 Paper Ballot Vote Required

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

Article 12 passed: 118 Yes, 3 No

Article 13: To see if the Town will vote to raise the sum of **\$1** for the purpose of reducing the general fund deficit pursuant to RSA 41:9, V. (Majority vote required.)

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

Title III - TOWNS, CITIES, VILLAGE DISTRICTS, AND UNINCORPORATED PLACES

Chapter 41 - CHOICE AND DUTIES OF TOWN OFFICERS

RSA 41:9 Financial Duties. –

V. In the case of an accumulated general fund deficit, the selectmen shall insert an article in the warrant recommending such action as they deem appropriate, which may include, but is not limited to, raising a sum of money for the purpose of reducing that deficit.

What exactly is “Fund Balance?”

- Fund balance is an accounting number that reflects actual revenue collected and expenses incurred on a cash basis, as well as factoring in revenues due (but not yet collected) and expenses incurred (but not yet paid).
- Fund balance is NOT an amount of money sitting in a bank account at a given period of time (i.e., the last day of the calendar year)

Enfield's Year-End Undesignated Fund Balances (2012-2017)

2012 → \$822,512

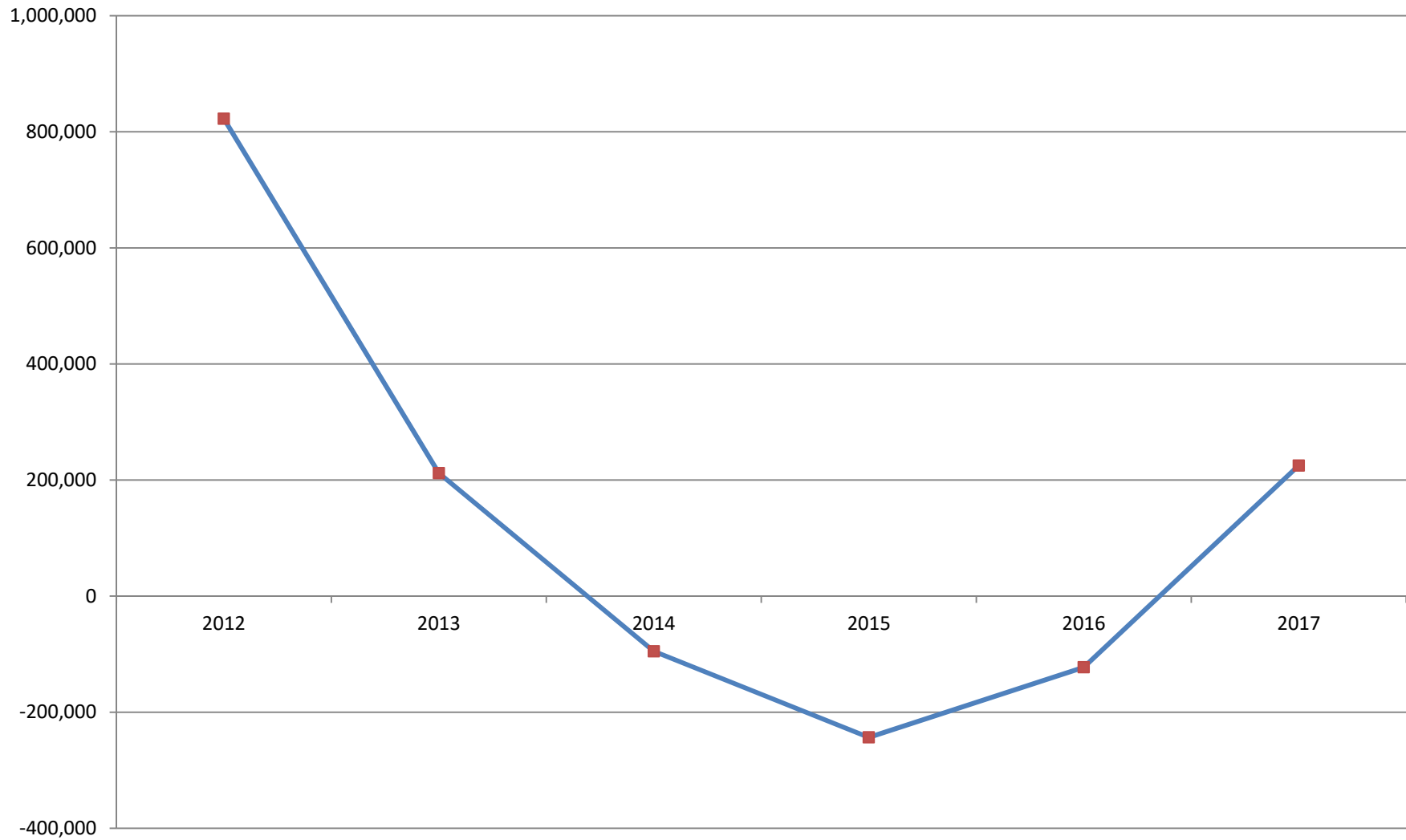
2013 → \$211,864

2014 → **\$95,072**

2015 → **\$243,356**

2016 → **\$122,569**

2017 → \$225,000 (*estimate*)



How large of an undesignated fund balance should we have?

*Ideally, a Town wants to show a year-end undesignated fund balance that equates to **8% to 17% of the annual operating budget***

*So, in Enfield's case, that would translate into an undesignated fund balance of roughly **\$514,000 to \$1.09 million***

(operating budget = \$6.43 million)

*Currently, we are at an estimated \$225,000... and are making **progress in the right direction***

So, in closing...

...we don't need to raise and appropriate a sum of money to reduce an undesignated fund deficit in the Town's General Fund because as December 31, 2017 **we no longer have a deficit!!**



Article 13: To see if the Town will vote to raise the sum of **\$1** for the purpose of reducing the general fund deficit pursuant to RSA 41:9, V. (Majority vote required.)

The Board of Selectmen recommends this article by a vote of 3-0.
The Budget Committee recommends this article by a vote of 7-0.

Article 13 failed by voice vote

Article 14: To see if the Town shall vote to raise and appropriate the sum of **\$2,400** for deposit into the Cemetery Maintenance Expendable Trust Fund with said funds to come from the unassigned fund balance. This money represents 2017 revenue from the sale of cemetery lots.

Special Warrant Article

The Board of Selectmen recommends this article by a vote of 3-0.

The Budget Committee recommends this article by a vote of 7-0.

Article 14 passed by voice vote.

Article 15: To see if the Town will vote to authorize the Board of Selectmen to enter into a 20-year electric power purchase agreement with Barrington Power LLC, of Barrington, NH who will install, own and maintain a solar energy system on the Department of Public Works shed, and to grant a lease and easement for access to the location of the system. The Town will purchase the local solar energy at \$0.12/kWh the first year, with a 2% increase each year, and includes an option to purchase the system. The Board of Selectmen would be authorized to negotiate terms and enter into said agreement through December 31, 2018, at which time the authorization would expire and necessitate additional Town Meeting approval.

Article 15 was tabled.

Article 16: To see if the Town will vote to authorize the Board of Selectmen to accept gifts of real property.

Article 16 passed by voice vote.

Article 17: Shall we allow the operation of keno games within the Town of Enfield?

Ballot Vote Required

Article 17 passed: 51 Yes, 49 No

Article 18: Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United State and was honorably discharged or an officer honorably separated from services and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$200, the same amount as the optional veterans' tax credit voted by the Town of Enfield under RSA 72:28.

Paper ballot was requested. Article 18 passed: 72 Yes, 18 No

Article 18: Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United State and was honorably discharged or an officer honorably separated from services and is not eligible for receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be ~~\$200~~**\$500**, the same amount as the optional veterans' tax credit voted by the Town of Enfield under RSA 72:28.

**Amendment to Article 18 was made and subsequently withdrawn.
Article 18 passed as originally presented.**

Article 19: To see if the Town shall vote that upon the sale of cemetery lots funds received from such sale shall be deposited in the Cemetery Maintenance Expendable Trust Fund, in accordance with RSA 289:2-a.

Article 19 passed by voice vote.

Article 20: To hear the reports of agents, auditors, committees, or any other officers heretofore chosen and pass any vote relating thereto.

Article 20 passed by voice vote.



2018 Annual Town Meeting – Overview of Capital Improvement Program and Related Warrant Articles (Articles 5, 6, 10 & 11)

March 17, 2018



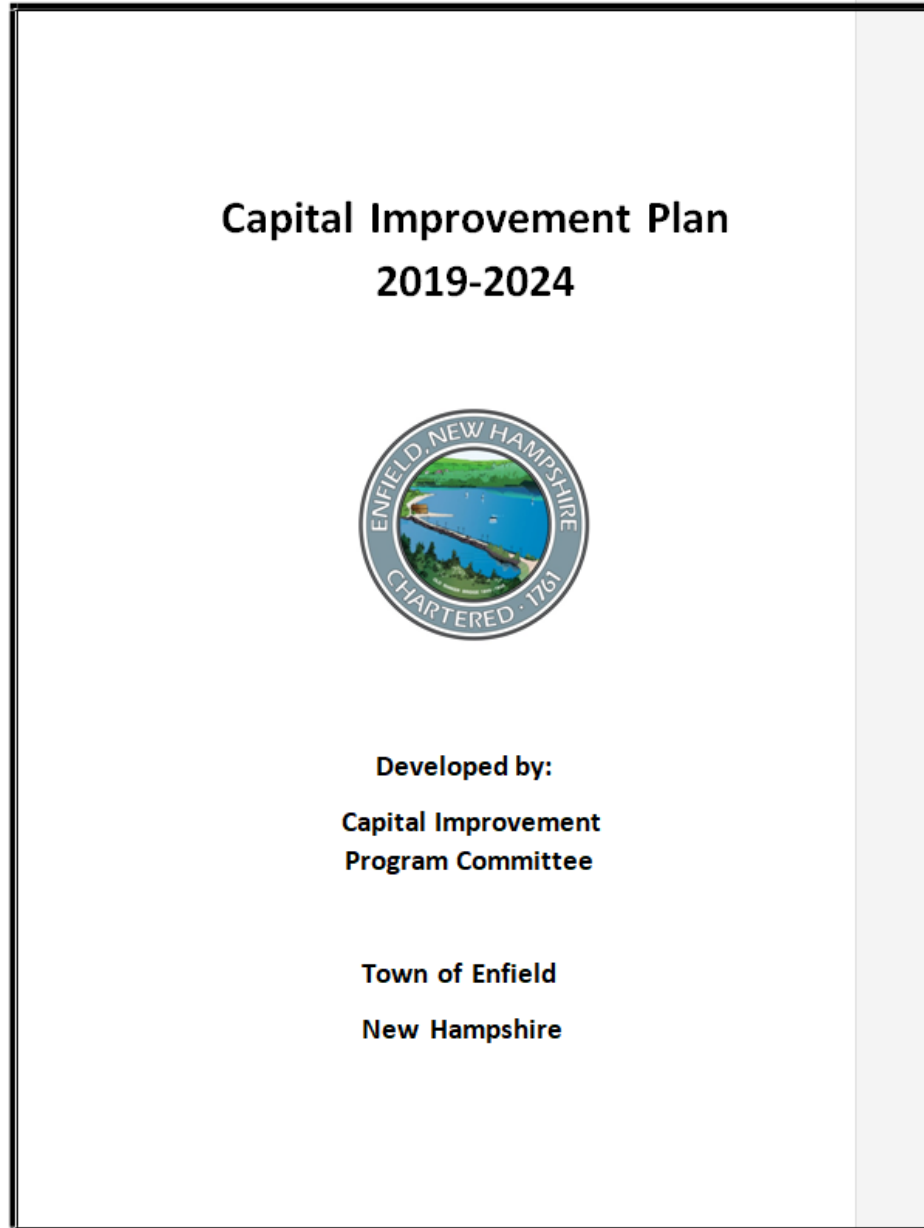
Capital Improvement Program (CIP)

Year 7
(initiated in 2012)



CIP Overview

- Initiated
- Develop Capital
- Develop short-te
- To smo purchas
- Identify



rolling

o cover our

ring



Capital Item Funding Sources

- Capital Reserves (CIP, Water, Sewer, etc.)
- Trust Funds (Huse Park, Lakeside Park, Fuel Assistance, etc.)
- Tax Increment Finance (TIF) District Fund
- Municipal Taxes and User Fees
- Undesignated Fund Balance
- Grants (often requires some % of municipal match)
- Donations (tax deductible)



Capital Item Purchasing Methods

- Cash Purchase (Lump Sum, Interest Free)
- Borrowing (Principal & Interest)
 - Bank/Government Loans
 - Bonds
 - Commercial Leases



Operating Procedures

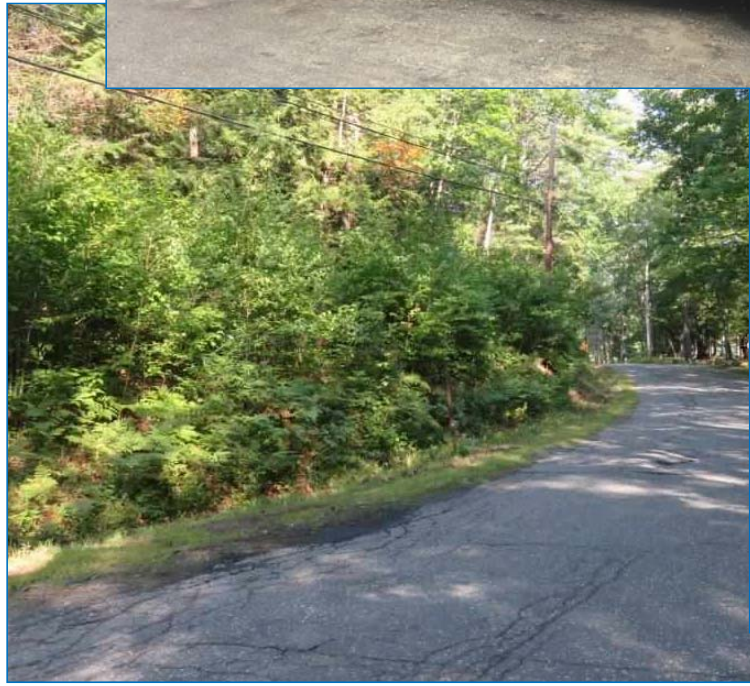
- The CIP Committee is striving to grow the value of the reserves over the long-run to increase the amount of projects, vehicles and equipment that are purchased with cash (as opposed to being financed)
- Consideration is given to an item's gross cost as well as interest expenses and indirect costs that will be accrued to provide true out of pocket costs (full cost accounting)
- The Town Manager and CIP Committee require departments to obtain competitive pricing information for items before they are included in the CIP Plan and presented to Town Meeting voter for funding approval
- The Town Manager and CIP Committee actively search for the most cost-effective options for items being financed (i.e., multi-year vehicle leases, bank loans, etc)



2017 Capital Projects, Vehicles & Equipment Upgrades - COMPLETED

	<u>Budgeted Amounts</u>
Crystal Lake Road Improvements (Engineering/Permitting/Pre-Construct.)	\$40,000
Whitney Hall Improvements	\$10,000
Police Cruiser (Unmarked)	\$35,000
Fire Support Vehicle	\$45,000
11-ton Mini Excavator	\$30,000*
25-ton Low Bed Trailer	\$30,000
Vibratory Roller	\$60,000

*Total excavator cost was \$60K, \$30K of which was leased/financed





Current Capital Reserve Balances (as of December 31, 2017)

Capital Reserve Fund	Value
CRF-Town Municipal Facilities & Equip	\$13,878.18
CRF-Reappraisal	\$10,771.41
CRF-Ambulance	\$3,002.82
CRF-Municipal Water System	\$183,695.47
CRF-Fire Vehicles & Equipment	\$47,827.96
CRF-Cemetery	\$3,792.95
CRF-Water Meter/Back Flow Preventer	\$13,610.58
CRF-Municipal Sewer System	\$114,283.13
CRF-Land Acquisition	\$124,614.99
CRF-Library Technology	\$2,146.82
CRF-Sidewalk Construction	\$16,271.96
CRF-Bridge Construction	\$2,055.59
CRF-Salt/Sand Facility	\$150.35
CRF-Library Building	\$290,505.93
CRF-Capital Improvement Program (CIP)	\$1,019,223.29
TOTAL CAPITAL RESERVE FUNDS	\$1,845,831.44



2017 Capital Projects - TABLED

	<u>Budgeted Amounts</u>
Union Street Fire Station Roof Replacement	\$50,000
Union Street Fire Station & Shedd Street Garage Furnace Replacement <i>(reprogrammed in 2018)</i>	\$16,000



2017 CIP-CRF Balance Sheet

as of December 31, 2017

	2016	2017	2018 (est.)
CIP-CRF Available Balance	\$822,351	\$1,019,223	\$1,254,791
CIP-CRF Liabilities <i>(cumulative for all debt service)</i>	\$1,032,890	\$1,150,865	\$1,490,826
Net Difference	(\$210,539)	(\$131,642)	(\$236,035)*



2017 CIP-CRF Balance Sheet

as of December 31, 2017

*Assumes PD cruiser is financed (4 years)

	2016	2017	2018 (est.)
CIP-CRF Available Balance	\$822,351	\$1,019,223	\$1,289,791
CIP-CRF Liabilities <i>(cumulative for all debt service)</i>	\$1,032,890	\$1,150,865	\$1,530,308
Net Difference	(\$210,539)	(\$131,642)	(\$240,517)*



2017 CIP-CRF Balance Sheet as of December 31, 2017

*Assumes PD cruiser
purchased with cash

	2016	2017	2018 (est.)
CIP-CRF Available Balance	\$822,351	\$1,019,223	\$1,254,791
CIP-CRF Liabilities <i>(cumulative for all debt service)</i>	\$1,032,890	\$1,150,865	\$1,490,826
Net Difference	(\$210,539)	(\$131,642)	(\$236,035)*



2018 Town Meeting CIP-Related Warrant Articles



Article 5 (Vehicle Replacements)

*(Lease without Escape Clause) To see if the Town will vote to authorize the Board of Selectmen to enter into a long term lease/purchase agreement in the amount of **\$215,000** payable over a term of seven (7) years for the purpose of leasing one police cruiser (\$35,000) and one dump truck (\$180,000). The first payment will be due in 2019. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the lease.*



Article 5 (Vehicle Replacements)

	<u>Funding Source</u>	<u>Purchase Method</u>	<u>Principal</u>
Police Cruiser	CIP-CRF	Lease-Purchase	\$35,000
DPW Dump Truck	CIP-CRF	Lease-Purchase	\$180,000
	Total		\$215,000

Police cruiser and DPW dump truck will replace existing vehicles that are approaching (or have exceeded) their useful life

No impact on 2018 tax rate - funds have already been raised from prior year appropriations to the CIP-CRF



**2002 International
10-Wheel Dump Truck
In Service since 2001
>100,000 Miles
In Service 17+ Years**



**2014 Ford Interceptor Sedan (Taurus Body)
>111,000 Miles, In Service 4 Years, Multiple Collisions**



Article 5

- Comments...
- More comments...
- Still more comments...



Article 6 (Various Improvements)

*To see if the Town will vote to raise and appropriate the sum of **\$117,500** for Crystal Lake Road improvements (\$58,000), Fire Station and Shedd Street Garage Furnace and Insulation Upgrades (\$20,000), Huse Park Basketball Court Improvements (\$15,000), Whitney Hall Parking Lot Resurfacing (\$15,000), Transfer Station Office Trailer Replacement (\$6,500) and Community Building Security/Locks Upgrades (\$3,000), to authorize the issuance of not more than \$117,500 of bonds or notes in accordance with the provision of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The first interest payment will be due in 2018. The Capital Improvement Program Capital Reserve Fund, which the Board of Selectmen are agents to expend, will be used for the annual principal and interest payments for the life of the loan.*



Article 6 (Various Improvements)

	<u>Funding Method</u>	<u>Principal</u>	
Crystal Lake Road Improve.	CIP-CRF	\$58,000*	*Remainder of \$180K project to come from supplemental DOT
Huse Park B-ball Court	CIP-CRF	\$15,000**	
Whitney Hall Parking Lot	CIP-CRF	\$15,000	**Project will only be pursued if additional \$15-\$25K in external grants are secured
Union St. & Shedd St. Furnaces/Insulation	CIP-CRF	\$20,000	
Transfer Station Office/Trailer	CIP-CRF	\$6,500	
Community Building Locks/Security	CIP-CRF	\$3,000	***Combined into one 7-year bank loan
Total		\$117,500***	

No impact on 2018 tax rate - funds have already been raised from prior year appropriations to the CIP-CRF



Article 6

- Comments...
- More comments...
- Still more comments...



Article 10

(Strategic Planning & Municipal Finance Software)

*To see if the Town will vote to raise and appropriate the sum of **\$76,000** for the purpose of funding a strategic planning and governance project and the purchase and implementation of municipal finance and permitting software.*

The CIP Committee supports funding for this important project and overdue software upgrades, and would have recommended funding these items directly from the CIP-CRF if they were eligible uses of the reserve.

Estimated Impact on Municipal Tax Rate =

\$0.14 per \$1,000 in assessed value



Article 11 (Appropriation to CIP) – Part 1 of 3

*To see if the Town will vote to raise and appropriate the sum of **\$395,968** to be placed in the Capital Improvement Program Capital Reserve Fund.*

The proposed 2018 appropriation represents a **\$26,200 increase** over 2017 appropriation (\$369,768)

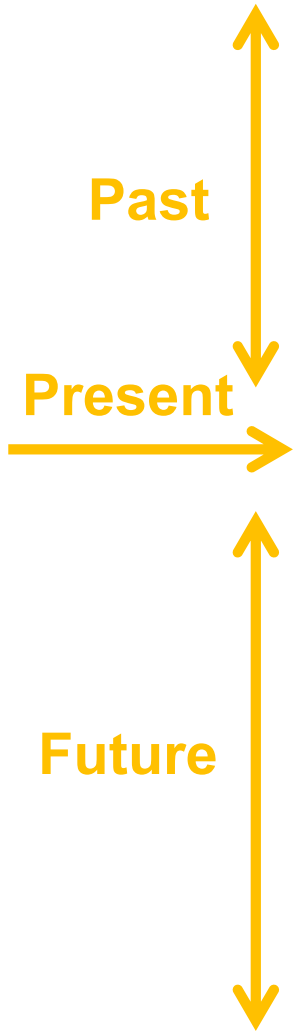
Estimated Impact on Municipal Tax Rate =

\$0.74 per \$1,000 in assessed value

(tax impact was roughly \$0.69 per \$1,000 in 2017)



Appropriations to the CIP-CRF (Part 2 of 3)



YEAR	AMOUNT APPROPRIATED
2012	\$210,168
2013	\$264,845
2014	\$291,783
2015	\$317,368
2016	\$343,568
2017	\$369,768
2018	\$395,968
2019	\$422,168
2020	\$448,368
2021	\$474,568
2022	\$500,768
2023	\$526,968
2024	\$553,168
2025	\$579,368
2026	\$605,568





Article 11 (Appropriation to CIP) – Part 3 of 3

If Article 10 is approved, the appropriation to the Capital Improvement Plan Capital Reserve Fund (Article 11) shall be **decreased by \$76,000** to offset the impact of this appropriation on the tax rate.

*To see if the Town will vote to raise and appropriate the sum of **\$319,968** to be placed in the Capital Improvement Program Capital Reserve Fund.*

Estimated Impact on Municipal Tax Rate if Article 11 is amended =

\$0.60 per \$1,000 in assessed value



Article 10 (Special Projects) & Article 11 (CIP Appropriation) Estimated Impact on 2018 Tax Payments

House Assessment	Tax Increase
\$150,000	\$7.50
\$250,000	\$12.50
\$400,000	\$20.00



2017-18 Capital Improvement Program Committee

Fred Cummings

Bob Cusick

Sam Eaton

Gary Gaudette

Dan Kiley

Ed McLaughlin

Keith Thomas

Holly West

Ryan Aylesworth, Town Manager

THANK YOU (the residents) for your ongoing support of the CIP.
This process is critical in maintaining a sound fiscal program.



Enfield Budget Committee 2018 Municipal Budget Proposal

***“To assist voters in the prudent
appropriation of public funds”***

-NH RSA 32:1

ENFIELD 2018 BUDGET PLAN

Process:

- Committee meets throughout summer, fall, winter
- Committee meets with town departments
- Committee examines budget requests, revenues

Objective: To prepare a responsible budget for the Town

- Maintain core services
- Support Enfield's QoL experience
- Reinforce and encourage town efficiencies
- Make responsible budget decisions to minimize impact on taxpayers

Summary of 2017

- Maintained town services @ 2016 levels
- Continued support for CIP long-term capital plan
 - Funded Capital Improve. Program Capital Reserve Fund (CIP-CRF)
 - CIP-CRF Appropriation = \$369,768 (\$26,200 increase from 2016)
- Town meeting approved budget estimated needing to raise \$3.8M through property taxes
- Actual property tax levy was \$3.95M due to actual non-property tax revenue (NPTR) falling below initial estimates
- Estimated tax rate = \$7.20/\$1000 valuation
- Actual tax rate = \$7.38/\$1000

End of 2017:

- Low debt level
- NPTR is expected to decline slightly in 2018
 - High level of land use change taxes collected in 2017 that cannot be expected in 2018
 - Lack of “surplus” municipal property to sell
 - High levels of insurance disbursements in 2017 that cannot be expected in 2018
- High rate of property tax receipts (~96%)
- Solid long-term capital plan (CIP)
- Solid plan to begin erasing the Sewer Fund deficit

Areas to Watch

• **Undesignated Fund (UDF)**

- Fund was depleted following several years of increased unexpected costs and accounting errors
- Deficit has been closing in recent years
- Early projections indicate there will be a surplus for 2018 (the exact amount of which will be confirmed once the Town's independent auditor files the MS-535 with the NH Dept. of Rev.)
- Once the undesignated fund balance rises to a target range of 10-15% of the value of the annual operating budget, it will be advisable to begin using these funds to offset certain non-recurring costs that would otherwise be funded with capital reserves

2018 Budget Considerations

Overall Town and Regional Economy

- Economic recovery continues
- Low unemployment rate in NH and UV

Initial Target: Formulate the recommended budget to keep estimated tax rate increase to around 2%

2018 Budget Considerations

NPTR continuing upwards trend in certain areas

- Car registrations:
 - 2008, \$578K
 - 2015, \$918K
 - 2016, \$974K
 - 2017, Over \$1 Million
- Conservative 2018 NPTR projections

Cost Centers Required Significant Funds

- Employee benefits (e.g. retirement, workers' comp, healthcare)
 - Healthcare premiums went down
- General cost of doing business

Continued capital needs (infrastructure, equipment)

- Long-term CIP/TIF in place and working well
- Keeping up and getting ahead on road maintenance

2018 Final Operating Budget Proposal

Estimated Tax Rate*

Operating Budget Appropriations*	\$5.40M
CIP-CRF/Gen. Fund SWA Appropriations	\$406K
Projected NPTR from Gen. Fund	- \$1.76M
To be raised from property taxes:	\$4.05M

*Does not include water/sewer operating expenses or TIF debt service

Projected Tax Rate

- \$7.58 per \$1000 valuation
- 2.71% over 2017 actual rate
- Tax rate is set by State of NH with input from Selectboard and Town Manager

Highlights of Proposed 2018 Budget

- **Near level operating spending across departments**
 - Conservative projection of NPTR
 - No adjustment for likely increases in property values
 - All core town activities and services maintained
 - Maintains existing staffing levels (maximal 2% merit-based salary and wage increases for existing personnel)

- **Continued funding of CIP**
 - Appropriating \$320K into CIP in 2018 has the same “bottom line” effect as appropriating \$396K into the CIP-CRF (7th annual 5-cent tax increase to support CIP 15-year plan) if the \$76K for strategic planning and municipal finance upgrades were being funded from CIP-CRF as opposed to via a separate special warrant article.

2018 Enfield Budget Proposal

The Budget Committee recommends a budget of \$6,429,592 with an estimated tax rate of ***\$7.58 per \$1000 property valuation***

(includes CIP and other special warrant article appropriations from the general fund)

- *2.71% rate increase vs 2017 actual rate*
- *Approx. \$20 per \$100K in assessed property value*

2017-18 Enfield Budget Committee

Dominic Albanese
James Buffington
Eric Crate
Fred Cummings (Ex-Officio)
Mike Diehn
Sam Eaton (Chair)
Mark Eisener
Shirley Green (Vice Chair)
Nancy Smith
Holly West

Administration Liaison: Ryan Aylesworth, Town Manager

The Committee appreciates and thanks the CIP, Town Administration and Employees for their input, cooperation and dedicated service to the Town.

MASCOMA LAKESIDE PARK

The Time is NOW

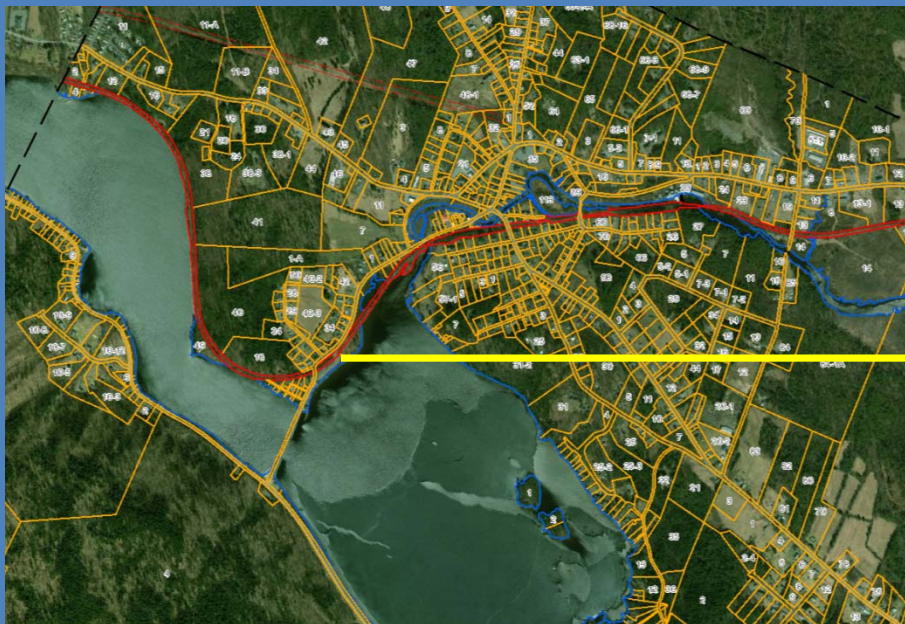


Mascoma Lakeside Park Committee
February/March 2018

Site Overview

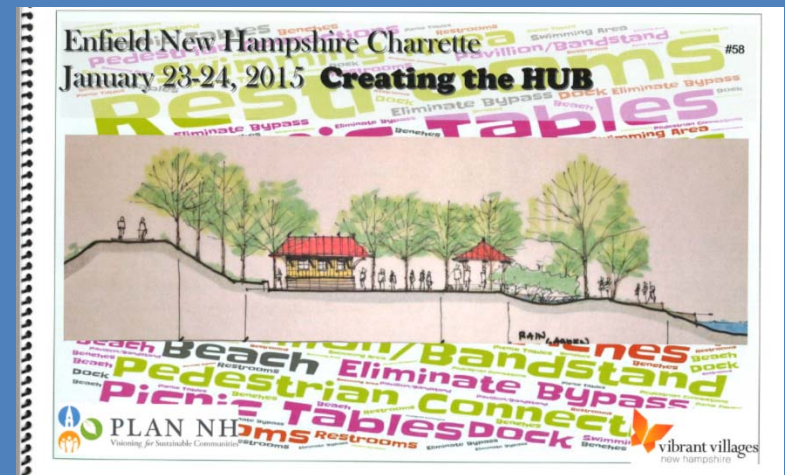


- Map 32, Lots 44 & 46
- Parcels currently owned by NH DOT
- > 2.5 acres
- 1,200 feet of shoreline
- Parcels consist of open land adjoining the Rail Trail with access off of Main Street and walking distance to downtown



History (Part 1 of 2)

- NH DOT purchased Lot 46 prior to rebuilding Shaker Bridge, with the intent of straightening the section of Main Street that goes under the underpass. When the state scrapped its plans to take out the underpass, Lot 46 was later to used as a staging ground for heavy equipment and materials during bridge reconstruction
- Following completion of the bridge, the Town entered into an agreement with NH DOT to use Lots 46 & 44 as a public recreation area
- In January 2015, Plan NH conducted a charrette to create a vision of possible uses for the lakefront parcels



Vision for Potential Future Uses/Amenities

- Picnic tables/areas and scenic overlook
- Access to Northern Rail Trail
- Wading area for young children
- Environmental interpretation/education
- Pavilion/shelter for group outings
- Restroom facilities (likely “primitive”)
- Non-motorized boat launch
- Winter activities



History (Part 2 of 2)



- In spring 2015, a taskforce was formed to begin exploring ways potential uses might be realized



- The taskforce, now called the Mascoma Lakeside Park Committee (MLPC), includes representatives from a wide range of governmental and nongovernmental organizations, and private citizens



Mascoma Lake Association



Where we are NOW



- NH DOT has declared the parcels “surplus” and will soon sell them
 - Environmental review and appraisal processes are underway
 - Deed restrictions are being considered
 - Purchase price determined by a legislative committee
- Fundraising campaign for land acquisition and “improvements”
 - Private donations (tax-deductible!) & charitable foundation grants
 - Donations are being deposited into a dedicated Trust Fund
 - The Byrne Foundation has offered a matching challenge of \$75,000
 - If the Town’s efforts to purchase the properties are not successful, all raised funds will be returned to the donating parties
- At the 2018 Town Meeting, voters will be asked to authorize the Town to purchase the property using privately raised funds (*no impact on the tax rate*)
 - Funds in the Land Acquisition CRF will not be used for this project

THANK YOU!



Contact Information:

Office of the Town Manager
Town Hall, 23 Main Street
PO Box 373, Enfield NH 03748
603-632-5026
raylesworth@enfield.nh.us



FAQs (Part 1 of 3)

- **Q: Why is this property considered unique?**
- *A: This land abuts the Rail Trail and is one of the largest remaining tracts of undeveloped land on Mascoma Lake suitable for recreation purposes. It is also the gateway to historic Enfield Village.*
- **Q: Why now?**
- *A: The two lots have been declared 'surplus' by NH DOT. These properties will be put up for sale in the near future. The Town of Enfield will have the first option to purchase. If the Town does not purchase them, then the land will be sold to a private party and public access will likely come to an end.*
- **Q: Why are private funds being raised to purchase these parcels?**
- *A: Funds are being raised to purchase the two lots so that the Town of Enfield might enjoy improved access to Mascoma Lake for ALL its citizens and the greater Upper Valley region, while at the same time avoiding the need to use tax dollars for acquisition/improvements.*
- **Q: What are the future plans for the park?**
- *A: In the short-term, we envision the park continuing to support the passive recreation uses it has been supporting for the last few years. It will be up to the Enfield voters to decide what kind of additional programs/uses and enhancements, if any, will be pursued.*

FAQs (Part 2 of 3)

- **Q: What costs are involved with maintaining the park?**
- **A:** *The Town has been maintaining the park since it took over management of the area from NH DOT. This has involved mowing grass, plowing the parking area, and sharing one third of the cost of a porta potty in the summer months with the Rail Trail Alliance and Sailing Club. Operating costs of \$4,000 are budgeted in 2018. No significant increase in these costs is anticipated if the Town assumes ownership of the properties, and the Town is actively partnering with local organizations to help defray some of the anticipated operating expenses.*
- **Q: Who can use the park?**
- **A:** *The Mascoma Lakeside Park is enjoyed by hikers, Rail Trail users, anglers, snowmobile enthusiasts, canoeists and kayakers, sailors, picnickers, sunset watchers, wading children, and many others! Town acquisition of the land helps ensure the parcels remain open to the public.*
- **Q: Will tax revenues be reduced if the Town owns the land?**
- **A:** *No. The NH DOT is a tax-exempt entity and does not pay property taxes on the land they own. As such, if the Town takes over ownership of the parcels, there will be no reduction in property tax revenue currently being collected.*

FAQs (Part 3 of 3)

- **Q: What benefits will the park offer to the Town?**
- *A: Parks provide a wide range of benefits. They improve quality of life for all, bring tourism and stimulate economic development for local businesses, build sense of place and cohesiveness within a community, and add value to local real estate.*
- **Q: What will happen to the bypass road that runs through the park?**
- *A: When NH DOT was completing Shaker Bridge, a temporary bypass road was constructed to enable vehicles to access properties that would be cut off when the bridge was under construction. That temporary road has now been narrowed to 10 feet and was reclassified as a sidewalk by NH DOT, to be used exclusively by emergency vehicles only. The Town intends to continue maintaining the sidewalk for pedestrian use.*
- **Q: Are private donations tax deductible?**
- *A: YES!*